

HERMAN J. RUSSELL WEST END ACADEMY

GO TEAM MEETING

December 11th, 2024

*45 Day Check-in and Preparing for Budget Development
Business Meeting #3*





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- **ROLL CALL**
- **ESTABLISHMENT OF QUORUM**



CHELSEA IRVING

Chair

VICTORIA ROBINSON

Vice Chair

BRACHELL KEMP

Secretary

DERRICK HEARN

Cluster Rep

TONETTA GREEN

Principal

ROBBIE HARRIS

Parent Seat

EBONIQUE BOWDRE

Parent Seat

NIKKI BIVINS

Staff Seat

BLANCHE PAYNE

Community Seat

KIA FORTSON

Swing Seat



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Meeting Agenda

HERMAN J. RUSSELL WEST END ACADEMY

Date: November 21, 2024

Time: 5:00pm

Location:

<https://www.facebook.com/100072221977236/videos/3575523752738058/>

- I. Call to Order**
- II. Roll Call; Establish Quorum**
- III. Action Items**
 - a. Approval of Agenda
 - b. Approval of Previous Minutes:
 - c. Additional Action Item:
 - d. Strategic Plan Update (*after discussion and if needed*)
 - e. Ranking Strategic Plan Priorities (**REQUIRED after discussion**)
- IV. Discussion Items**
 - a. 45-Day Continuous Improvement Plan Check-in
 - b. Fall to Winter MAP Data
 - c. Strategic Plan and Continuous Improvement Plan Progress
- V. Information Items**
 - a. Principal's Report
 - b. Cluster Advisory Team Report
- VI. Announcements**
- VII. Public Comment**
- VIII. Adjournment**

ACTION ITEMS

○ APPROVAL OF AGENDA

ACTION ITEMS

APPROVAL OF LAST MEETING'S MINUTES



Meeting Minutes

HERMAN J. RUSSELL WEST END ACADEMY

Date: **OCTOBER 24, 2024**

Time: **5:00 pm**

Location:

- I. Call to order: 5:08 PM
- II. Roll Call: Establish Quorum

Role	Name (or Vacant)	Present or Absent
Principal	Tonetta Green	Present
Parent/Guardian	Brachell Kemp	Present
Parent/Guardian	Robbie Harris	Absent
Parent/Guardian	Ebonique Bowdre	Absent
Instructional Staff	Nikki Bivins	Present
Instructional Staff	Chelsea Cofer (Irving)	Present
Instructional Staff	Victoria Robinson	Present
Community Member	Blanche Payne	Absent
Community Member	Derrick Hearn	Present
Swing Seat	Kia Fortson	Absent
Student (High Schools)	N/A	

Quorum Established: **Yes**

III. Action Items

- a. **Approval of Agenda:** Motion made by: [Victoria Robinson](#); Seconded by: [Nikki Bivins](#)
Members Approving: 5
Members Opposing: 0
Members Abstaining: 0
Motion: Passes
- b. **Approval of Previous Minutes:** Motion made by: [Nikki Bivins](#); Seconded by: [Victoria Robinson](#)
Members Approving: 5
Members Opposing: 0
Members Abstaining: 0
Motion: Passes

IV. Discussion Items

A. Georgia Milestones Math Data

B. Continuous Improvement Plan Presentation

- i. Continuous Improvement Plan and Strategic Plan Alignment No questions.
- ii. Strategic Plan Update- Irving asked "Is there room to incorporate nonacademic time to allow scholars to be kids so that their day isn't Math, Science, ELA, Social Studies heavy. Robinson asked can 15 minutes be added to the lunch period for a brain break; giving the students time to reset. Hearn added this is something that BBBS provides, and it would be wonderful for people to see the sessions that are provided for the students, and I am in agreement with a reset/ brain break.

Principal Green stated "unfortunately the focus is on data and the data shows that we must stick to the CIP and the strategic plan alignment but if we want to revisit our priorities, we can revisit them at the next meeting. I agree with your concerns".

C. Optional School Uniform

i. Move forward with maintaining or exploring establishing an optional school uniform. Go Team Members decided not to move forward with exploring a uniform policy. No motion is needed to keep the current dress code.

ii. (if the team wishes to move forward): Discussion: School Uniform Advisory Committee

iii. ACTION ITEM: Resolution establishing the School Uniform Advisory Committee

V. Information Items

a. **Principal's Report**

- i. **Security Grant Update-** Principal Green- "The grant is \$45k. We have not received the list of approved vendors from the district therefore we have to table the conversation until the next meeting."
- ii. **Cluster Advisory Team Report-** Principal Green- "The Washington cluster has only had an organizational meeting. The next meeting is scheduled for November 7, 2024 therefore I will have an update on November 21, 2024."



Timeline for GO Teams



You are **HERE**



1

Fall 2021
GO Team Developed
2021-2025 Strategic Plan

2

Summer 2024
School Leadership
completed Needs
Assessment and defined
overarching needs for
SY24-24

3

August 2024
School Leadership
completed 2024-2024
Continuous Improvement
Plan

4

Sept. – Dec. 2024
Utilizing current data, the
GO Team will review &
possibly update the
school strategic priorities
and plan

5

Before Winter Break
GO Team will take action
(vote) on the school's
strategic plan and vote on
the ranked strategic plan
priorities for SY25-26
budget discussions.



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CONTINUOUS IMPROVEMENT *Plan*

2021-2025



QUARTERLY CIP CHECK-IN



As part of the Continuous Improvement process, all APS schools are completing a quarterly check-in for the Continuous Improvement Plans.

QUESTIONS TO CONSIDER

- Based on our year long CIP plan, what are the actions that the school has already completed?
- What data supports the completion of an action step and success criteria (both implementation and student achievement)?



CONTINUOUS IMPROVEMENT *Plan* 2021-2025



Family Engagement Goal(s)

Literacy Goal:

By May 2025, we will increase the percentage of Proficient and Above Learners on the GA Milestones ELA EOG by 5 percentage points

Numeracy Goal:

By May 2025, we will increase the percentage of Proficient and Above Learners on the GA Milestones Math EOG by 5 percentage points



Literacy

Action Step	Person/Position Responsible	Timeline of Implementation	Evidence & Artifacts	APS 5
Host Content Specific Curriculum Nights to engage and expose both students and parents to Literacy, Numeracy, and STEAM challenges	Assistant Principal, Parent Liaison, Instructional Coaches	August 2024-May 2025	Meeting Agendas, Sign in sheets, school calendar, parent feedback survey	Whole-Child, Curriculum & Instruction
Develop Literacy Resource Kits for Home Use	Literacy Coach, Parent Liaison	August 2024-May 2025	sign out sheet noting that it was received, product/assignments turned in	Whole Child & Intervention, Curriculum & Instruction
Fall Family Expo	SELT, STEAM MTL, STEAM Coach, Instructional Coaches	August 2024-May 2025	school calendar, sign in sheets, parent feedback survey, social media	Whole Child & Intervention, Curriculum & Instruction



Numeracy

Action Step	Person/Position Responsible	Timeline of Implementation	Evidence & Artifacts	APS 5
Host Content Specific Curriculum Nights to engage and expose both students and parents to Literacy, Numeracy, and STEAM challenges	Assistant Principal, Parent Liaison, Instructional Coaches	August 2024-May 2025	Meeting Agendas, Sign in sheets, school calendar, parent feedback survey	Whole Child & Intervention, Curriculum & Instruction
Develop Math Resource Kits for Home Use	Math Coach, Parent Liaison	August 2024-May 2025	sign out sheet noting that it was received, product/assignments turned in	Whole Child & Intervention, Curriculum & Instruction
Fall Family Expo	SELT, STEAM MTL, STEAM Coach, Instructional Coaches	August 2024-May 2025	school calendar, sign in sheets, parent feedback survey, social media	Whole Child & Intervention, Curriculum & Instruction



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DATA

Discussion

FALL MAP RESULTS



MAP Growth Achievement Level Predictions by Grade



Georgia Milestones Achievement Level Predictions are only made for Grades 2-8 tests taken in English

click a grade-level or section to generate a list of students in that category combination below

School	Window	Grade	Exam	Exams			
H Russell	Fall 2024-2025	06	Math	107	38%	53%	7%
			Reading	104	50%	33%	16%
		07	Math	92	58%	34%	7%
			Reading	91	57%	27%	14%
		08	Math	117	56%	34%	9%
			Reading	116	42%	42%	14%



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DATA DISCUSSION

Protocol

- What do you notice?
 - What are your wonderings?
 - Based on our school's trend data from MAP assessments and end-of-year test assessments, which student sub-groups and grade levels showed the most significant gaps or unexpected trends?
 - Based on our school's trend data from MAP assessments, Milestones and other indicators, are there specific trends that require more focused attention?
- What additional questions do you have?





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STRATEGIC PLAN

Progress

DISCUSSION ITEMS

STRATEGIC PLAN OVERVIEW



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APS Strategic Priorities & Initiatives	School Strategic Priorities	School Strategies
<p>Fostering Academic Excellence for All Data, Curriculum & Instruction, Signature Program</p>	<ol style="list-style-type: none"> 1. Improve student mastery in core content areas (ELA, Math, SS, Science) 2. Close the achievement gap w/ regular ed students & SWD students 3. Foster a school culture that encourages student interest and active participation in STEAM 4. Prepare & develop knowledgeable staff focused on quality teaching 	<p>1a. Implement Lexile monitoring and CER Strategy in all classes. 1b. Use assessment data to provide targeted interventions for students who need additional support, ensuring that they receive the help they need to achieve mastery</p> <p>2a. Strengthen planning time between general education teachers and SWD teachers 2b. Implement co-teaching strategies where special education and general education teachers work collaboratively in the same classroom to serve students with and without disabilities</p> <p>3a. Organize STEAM-focused activities such as clubs, competitions, and fairs that represent real-world application for college and career readiness 3b. Provide opportunities for students to showcase their STEAM interdisciplinary projects and research to the school and community</p> <p>4a. Provide ongoing professional development opportunities that are relevant and tailored to the needs of the teachers 4b. Ensure that feedback from evaluations is specific, actionable, and supportive, aimed at helping teachers improve their practice</p>
<p>Building a Culture of Student Support Whole Child & Intervention Personalized Learning</p>	<ol style="list-style-type: none"> 1. Targeting supports for students who are struggling academically 2. Cultivate an inclusive school culture that respects and values diversity and ensures safety for all students 	<p>1a. Offer additional tutoring sessions: Lunch & Learns, before or after school, or during intervention time, focusing on subjects where students show weaknesses. 1b. Recognize and reward improvement and mastery to motivate students to continue working towards their goals</p> <p>2a. Implement conflict resolution and mediation programs that teach students how to resolve disputes peacefully and respect others' points of view 2b. Offer workshops for parents that focus on diversity, equity, and inclusion, positive reinforcement, and provide them with strategies to support these initiatives at home</p>



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DISCUSSION ITEMS

STRATEGIC PLAN OVERVIEW



APS Strategic Priorities & Initiatives	School Strategic Priorities	School Strategies
<p>Equipping & Empowering Leaders & Staff Strategic Staff Support, Equitable Resource Allocation</p>	<ol style="list-style-type: none"> Equipping teachers with the resources needed to ensure quality instruction and appropriate technology utilization Empowering teachers to participate in decision-making 	<ol style="list-style-type: none"> Designate instructional technology specialists who will assist teachers with technology integration, troubleshoot problems, and keep staff updated on new tools and trends. <ol style="list-style-type: none"> Develop Teacher Leader Program/Teacher Leadership Team Form committees that focus on various aspects of school operations, such as curriculum development, technology integration, or student welfare, giving teachers a voice in these areas.
<p>Creating a System of School Support Partnering with Families and Communities</p>	<ol style="list-style-type: none"> Strengthen partnerships with parents and the community to enhance educational support for students. 	<ol style="list-style-type: none"> <ol style="list-style-type: none"> Monthly newsletter communication, PTA/PTO, monthly parent workshops (virtual/in-person) w/ various topics Parent Liaison and Community Partnership Business Manager Use a variety of communication tools such as newsletters, school websites, social media platforms, and text messaging services to reach a wider audience. Encourage parents to join or form parent-teacher organizations which can serve as a powerful vehicle for discussion and decision-making.



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ACTIVITY & DISCUSSION



GO TEAM DISCUSSION:

Review the priorities and goals in your strategic plan and reflect on if the expected progress is being made. These guiding questions will help you determine what, if any, updates are needed for your school's strategic plan.

What progress has been made towards the priorities identified in our Strategic Plan? What evidence/data do we have?

Based upon available data, are there any other adjustments we need to make to the Strategic Plan?



DISCUSSION



Strategic Plan Priority Ranking

In preparation for the 2025-2026 Budget Development (January–March 2025), the GO Team needs to rank its Strategic Plan Priorities. Use the next slide to capture the priority ranking.



UPDATES TO THE STRATEGIC PLAN



1. *Enter all changes/updates to your plan – be sure to include accountability measures, as appropriate.*





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PREPARING FOR *Budget Development*

DISCUSSION



Strategic Plan Priority Ranking

In preparation for the 2025-2026 Budget Development (January–March 2025), the GO Team needs to rank its Strategic Plan Priorities. Use the next slide to capture the priority ranking.

DISCUSSION ITEMS

STRATEGIC PLAN PRIORITY RANKING



STRATEGIC PLAN PRIORITY RANKING

1. Prepare & develop knowledgeable staff focused on quality teaching
2. Improve student mastery in core content areas (ELA, Math, SS, Science)
3. Targeting supports for students who are struggling academically
4. Close the achievement gap w/ regular ed students & SWD students
5. Foster a school culture that encourages student interest and active participation in STEAM
6. Equipping teachers with the resources needed to ensure quality instruction and appropriate technology utilization
7. Strengthen partnerships with parents and the community to enhance educational support for students.
8. Empowering teachers to participate in decision-making
9. Cultivate an inclusive school culture that respects and values diversity and ensures safety for all students



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PRINCIPAL'S REPORT



Security Grant

We will not be receiving the \$45k Security Grant, as the funds were redirected to cover the cost of a content teacher position and help address the district's budget deficit.

Cluster Advisory Team Report

https://www.atlantapublicschools.us/cms/lib/GA01000924/Centricity/domain/1483/washington/washington%20cluster%20advisory%20team/2023-2024_WashingtonCAT_Meeting2_Agenda.pdf



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Where we

ARE GOING



At our next meeting we will begin the discussion of the 2025-2026 budget.

Let me or the Chair know of any additional information you need for our future discussion.



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NEXT MEETING

January 23, 2025 @ 5:00 PM (VIRTUAL)



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PUBLIC COMMENT



DISMISS

THANK

YOU

for your attention and attendance.



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